

Balance Sheet and Report on Revenue and Expenditure
Non-Profit Organisation
for the period between 1st January and 31st December 2009

PR RAS Forms and Balance Sheet

01925199	DOCUMENTA
Registration number	Name of subject
10000	Zagreb, Odranska 1
Post code	Place, street ad street number

008176 9	0909532225 81	21	133	9499	2009-12
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Some financial indicators from the period

Description (BIL-NPF)	AOP code	Balance on 1 st January	Balance on 31 st December
ASSETS (AOP 002+074)	001	379,996	623,137
LIABILITIES AND PROPRIETARY SOURCES (AOP 146+195)	145	379,996	623,137

Description (PR-RAS-NPF)	AOP code	Achieved in the previous year	Achieved in the current year
REVENUE (AOP 002+005+008+011+024+032)	001	1,131,979	2,431,101
Contributions for wages	049	68,067	190,363
TOTAL EXPENDITURE	125	871,064	2,732,277
REVENUE SURPLUS	126	260,915	
REVENUE SURPLUS	127		301,176
Revenue surplus available in the coming period	130	302,070	894
Revenue deficit available in the coming period	131		
Average number of employees based on the situation and the end of the reporting period (full number)	137	4	15
Average number of employees based on work hours (full number)	137	4	15

+ 385(1)3392909	013392909	Vesna Taršelić
Telephone	Facsimile	Legal Representative

dubravka@konto-obad.hr	Dubravka Obad
E-mail address	Contact Person

[signature by accounting manager]
manager]

[signature by accounting

[seal - KONTO OBAD]

[seal - DOCUMENTA]

[seal - REPUBLIC OF CROATIA, STATE AUDITOR'S OFFICE, CENTRAL OFFICE]

[CONFIRMATION of received yearly financial reports for 2009

Date: illegible
Signature: illegible]

Record number

(completed by Fina)

Balance Sheet
NON-PROFIT ORGANISATIONS
balance on 31st December 2009

BIL-NPF Form

Name of subject: DOCUMENTA
Post code: 10000
Location: Zagreb
Address for head-office: Odranska 1
Gyro account number:
Business number: 01925199
Activity code: 9499
Audit condition: All the audits have been met

AOP period code: 2009-12
PIN: 09095322581
RNO = 0081769
County code: 21
Municipality code: 133

Excel file version: 2.0.2.

Activity: Activity by other member organisations, d.n.
Job type

Invoice codes	DESCRIPTION	AOP Code	Balance for the 1 st January	Balance for the 31 st December	Index (5/4)
1	2	3	4	5	6
ASSETS					
	ASSETS (AOP 002+074)	001	379,996	623,137	164.0
0	Non-financial assets (AOP 003+018+047+051+055+064)	002	35,434	52,661	148.6
01	Non-produced long-term assets (AOP 004+008+017)	003	0	0	-
011	Tangible assets - natural resources (AOP 005 to 007)	004	0	0	-
0111	Land property	005	0	0	-
0112	Mineral resources	006	0	0	-
0113	Other natural tangible assets	007	0	0	-
012	Intangible assets (AOP 009 to 016)	008	0	0	-
0121	Patents	009	0	0	-
0122	Concessions	010	0	0	-
0123	Licences	011	0	0	-
0124	Other rights	012	0	0	-
0125	Goodwill	013	0	0	-
0126	Founding costs	014	0	0	-
0127	Development costs	015	0	0	-
0128	Other intangible assets	016	0	0	-
019	Adjustment in value of non-produced long-term assets	017	0	0	-
02	Produced long-term assets (AOP 019+023+031+034+039+042+046)	018	35,434	52,661	148.6
021	Construction premises	019	0	0	-
0211	Residential premises	020	0	0	-
0212	Commercial premises	021	0	0	-
0213	Other construction premises	022	0	0	-
022	Facilities and equipment (AOP 024 do 030)	023	63,531	95,592	153.6
0221	Office equipment and furniture	024	63,531	89474	140.8
0222	Communication equipment	025	0	0	-
0223	Equipment for maintenance and security	026	0	0	-
0224	Medical and laboratory equipment	027	0	0	-
0225	Instruments, devices and machinery	028	0	0	-
0226	Sporting and musical equipment	029	0	0	-
0227	Devices, machinery and equipment for other uses	030	0	8,118	-
023	Transportation resources (AOP 032+033)	031	0	0	-
0231	Transportation resources for road transport	032	0	0	-

0232	Other transportation resources	033	0	0	-
024	Books, arts works, and other exhibition valuables (AOP 035 to 038)	034	0	0	-
0241	Books in libraries	035	0	0	-
0242	Works of art (exhibited in galleries, museums and similar premises)	036	0	0	-
0243	Musical presentations and items of natural rarity	037	0	0	-
0244	Other exhibition valuables not mentioned	038	0	0	-
025	Aged plantations and basic stock (AOP 040+041)	039	0	0	-
0251	Aged plantations	040	0	0	-
0252	Other stock	041	0	0	-
026	Intangible produced assets (AOP 043 to 045)	042	0	0	-
0261	Investments in computer equipment	043	0	0	-
0262	Art, literature and scientific works	044	0	0	-
0263	Other intangible produced assets	045	0	0	-
029	Adjustment in values of produced long-term assets	046	28,097	44,931	159.9
03	Noble metals and other archived valuables (AOP 048)	047	0	0	-
031	Noble metals and other archived valuables (AOP 049+050)	048	0	0	-
0311	Noble metals and other stones	049	0	0	-
0312	Archived books, art works and similar valuables	050	0	0	-
04	Minor inventory (AOP 052+053+054)	051	0	0	-
041	Minor inventory stocks	052	0	0	-
042	Minor inventory in use	053	898	20,576	2,291.3
049	Adjustment in value of minor inventory	054	898	20,576	2,291.3
05	Non-financed assets in preparation (AOP 056 to 059+062+063)	055	0	0	-
051	Construction premises in preparation	056	0	0	-
052	Facilities and equipment in preparation	057	0	0	-
053	Transport equipment in preparation	058	0	0	-
054	Aged plantations and basic stock in preparation (AOP 060+061)	059	0	0	-
0541	Aged plantations in preparation	060	0	0	-
0542	Basic stock in preparation	061	0	0	-
055	Other intangible produced assets in preparation	062	0	0	-
056	Other non-financial assets in preparation	063	0	0	-
06	Produced short-term assets (AOP 065+070+073)	064	0	0	-
061	Stocks for undertaking activities (AOP 066 do 069)	065	0	0	-
0611	Stocks for distribution to others	066	0	0	-
0612	Stocks of materials for regular purposes	067	0	0	-
0613	Stocks of reserve parts	068	0	0	-
0614	Stocks of materials for special purposes	069	0	0	-
062	Production and products (AOP 071+072)	070	0	0	-
0621	Production in progress	071	0	0	-
0622	Finished production	072	0	0	-
063	Goods for further sales	073	0	0	-
1	Financial assets (AOP 075+083+100+105+125+133+142)	074	344,562	570,476	165.6
11	Bank balance or cash balance (AOP 076+080+081+082)	075	330,980	516,395	156.0
111	Bank balance (AOP 077 to 079)	076	327,860	515,415	157.2
1111	Account balance in domestic commercial banks	077	327,860	515,415	157.2
1112	Account balance in foreign commercial banks	078	0	0	-
1113	Transit account	079	0	0	-
112	Allocated monies	080	0	0	-
113	Cash balance	081	3,120	980	31.4
114	Securities balance	082	0	0	-
12	Deposits, guarantees given and receivables from employees and for excessive tax payments, itd.	083	7,250	2,787	38.4
121	Deposits in banks and other financial institutions (AOP 085+086)	084	0	0	-
1211	Deposits in domestic banks and other financial institutions	085	0	0	-
1212	Deposits in foreign banks and other financial	086	0	0	-

	institutions				
122	Guarantees given	087	0	0	-
123	Receivables from employees	088	0	1,200	-
124	Receivables from excessive tax payments and contributions	089	7,250	0	0
1241	Receivables from excessive tax payments	090	7,250	0	0
1242	Receivables from value-added tax and custom duty charges	091	0	0	-
1243	Receivables from excessive customs and custom duty charges	092	0	0	-
1244	Receivables from excessive payments for other taxes	093	0	0	-
1245	Receivables from excessive contribution payments	094	0	0	-
129	Other receivables (AOP 096 to 099)	095	0	1,587	-
1291	Receivables from fees that are refunded	096	0	0	-
1292	Receivables from fees for damages	097	0	0	-
1293	Receivables from prepayments	098	0	0	-
1294	Other receivables not mentioned	099	0	1,587	-
13	Loans (AOP 101+102+103+104)	100	0	50,000	-
131	Loans for residential and households	101	0	0	-
132	Loans to legal entities that conduct enterprise activities	102	0	0	-
133	Loans to other subjects	103	0	50,000	-
139	Adjustment in value of given loans	104	0	0	-
14	Securities (AOP 106+109+112+115+118+121+124)	015	0	0	-
141	Cheques	106	0	0	-
1411	Cheques - domestic	107	0	0	-
1412	Cheques - foreign	108	0	0	-
142	Treasury bills (AOP 110+111)	109	0	0	-
1421	Treasury bills - domestic	110	0	0	-
1422	Treasury bills - foreign	111	0	0	-
143	Bills of exchange (AOP 113+114)	112	0	0	-
1431	Bills of exchange - domestic	113	0	0	-
1432	Bills of exchange - foreign	114	0	0	-
144	Bonds (AOP 116+117)	115	0	0	-
1441	Bonds - domestic	116	0	0	-
1442	Bonds - foreign	117	0	0	-
145	Options and other financial derivatives (AOP 119+120)	118	0	0	-
1451	Options and other financial derivatives - domestic	119	0	0	-
1452	Options and other financial derivatives - foreign	120	0	0	-
146	Other securities (AOP 122+123)	121	0	0	-
1461	Other securities - domestic	122	0	0	-
1462	Other securities - foreign	123	0	0	-
149	Adjustment in values of securities	124	0	0	-
15	Shares and stocks in principals	125	0	0	-
151	Shares and stocks in principal from banks and other financial institutions (AOP 127+128)	126	0	0	-
1511	Shares and stocks in principal from domestic banks and other financial institutions	127	0	0	-
1512	Shares and stocks in principal from foreign banks and other financial institutions	128	0	0	-
152	Shares and stocks in principal from companies	129	0	0	-
1521	Shares and stocks in principal from domestic companies	130	0	0	-
1522	Shares and stocks in principal from foreign companies	131	0	0	-
159	Adjustment in values to shares and stocks in principal	132	0	0	-
16	Receivables from revenue (AOP 134 to 137+141+)	133	614	592	96.4
161	Receivables from buyers	134	614	592	96.4
162	Receivables from memberships and membership cards	135	0	0	-
163	Receivables for revenue from special regulations	136	0	0	-
164	Receivables for revenue from assets (AOP 138+139)	137	0	0	-
1641	Receivables for revenue from financial assets	138	0	0	-

1642	Receivables for revenue from non-financial assets	139	0	0	-
165	Other receivables not mentioned	140	0	0	-
169	Adjustment in values to receivables	141	0	0	-
19	Expenditure from future periods and non-due revenue payments	142	5,718	702	12.3
191	Expenditure from future periods	143	5,718	702	12.3
192	Non-due revenue payments	144	0	0	-
LIABILITIES AND PROPRIETARY SOURCES					
	LIABILITIES AND PROPRIETARY SOURCES (AOP 146+195)	145	379,996	623,137	164.0
2	Liabilities (AOP 147+174+182+190)	146	42,492	601,550	1,415.7
24	Liabilities for expenditure (AOP 148+156+164+168+169+170)	147	42,492	168,241	395.9
241	Payables for workers (AOP 149 to 155)	148	34,891	134,725	386.1
2411	Payables for wages - net value	149	20,663	82,929	401.3
2412	Payables for wage additions - net value	150	0	0	-
2413	Payables for remuneration in kind	151	0	0	-
2414	Payables for tax and local taxes on pay income	152	3,153	7,508	238.1
2415	Payables for contributions from wages	153	5,954	24,917	418.3
2416	Payables for contributions for wages	154	5,121	17,236	336.6
2417	Other payables for employees	155	0	2,135	-
242	Payables for material expenditures (AOP 157 to 163)	156	7,601	30,516	440.9
2421	Fees for employee costs	157	1,160	4,960	427.8
2422	Fees to members in representative and executive bodies, commissions and so on	158	0	0	-
2423	Fees to volunteers	159	0	0	-
2424	Fees to other persons not employed	160	0	0	-
2425	Payables to domestic suppliers	161	6,441	28,356	440.2
2436	Payables to foreign suppliers	162	0	0	-
2429	Other payables for financing business expenditure	163	0	200	-
241	Payables for financial expenditures (AOP 165 to 167)	164	0	0	-
2441	Payables for interest for issued securities	165	0	0	-
2442	Payables for interest for received loans	166	0	0	-
2443	Payables for other financial expenditure	167	0	0	-
245	Payables for collected assistance funds	168	0	0	-
246	Payables for fines and compensation for damages	169	0	0	-
249	Other payables (AOP 171 to 173)	170	0	0	-
2491	Payables for taxes	171	0	0	-
2492	Payables for value-added taxes	172	0	0	-
2493	Payables for prepayments, deposits, accepted guarantees and other payables not mentioned	173	0	0	-
25	Payables for securities (AOP 175+178+181)	174	0	0	-
251	Payables for cheques (AOP 176+177)	175	0	0	-
2511	Payables for cheques - domestic	176	0	0	-
2512	Payables for cheques - foreign	177	0	0	-
252	Payables for bills of exchange (AOP 179+180)	178	0	0	-
2521	Payables for bills of exchange - domestic	179	0	0	-
2522	Payables for bills of exchange - foreign	180	0	0	-
259	Adjustment in values for payables for bills of exchange	181	0	0	-
26	Payables for credit and loans (AOP 1883+188+189)	182	0	1,310	-
261	Payables for credit from banks and other creditors (AOP 184+185)	183	0	0	-
2611	Payables for credit - domestically	184	0	0	-
2612	Payables for credit - foreign	185	0	0	-
262	Payables for goods and other loans (AOP 187+188)	186	0	1,310	-
2621	Payables for loans - domestic	187	0	1,310	-
2622	Payables for loans - foreign	188	0	0	-
269	Adjustment in values for credits and loans	189	0	0	-
29	Deferred payment for expenditure and revenue from future periods (AOP 191+192)	190	0	431,999	-
291	Deferred payment for expenditure	191	0	0	-
292	Received revenue from future periods (AOP 193+194)	192	0	431,999	-
2921	Prepaid revenue	193	0	0	-

2922	Deferred recognition of revenue	194	0	431,999	-
5	Proprietary sources (AOP 196+199+200)	195	337,504	21,587	6.4
51	Proprietary sources (AOP 197+198)	196	35,434	20,693	58.4
511	Proprietary sources	197	35,434	20,693	58.5
512	Revalorised reserves	198	0	0	-
5221	Surplus revenue	199	302,070	894	0.0
5222	Deficit revenue	200	0	0	-
OFF-BALANCE SHEET RECORDS					
61	Off-balance sheet records - assets	201	0	0	-
62	Off- balance sheet records - liabilities	202	0	0	-

[emblem: Republic of Croatia]
 REPUBLIC OF CROATIA
 CITY OF ZAGREB
 City Office for General Administration

Class : 230-02/08-07/321
 Protocol. no. : 251-07-02/2-08-2
 Zagreb, 8th April 2008

RECORD

Registration number: 21003927
 Date of entry into the Registry of associations in the Republic of Croatia 18th February 2005

1. Name of association (or name of association in a foreign language)
 DOCUMENTA - CENTAR ZA SUOČAVANJE S PROŠLOŠĆU
 English DOCUMENTA - CENTER FOR DEALING WITH THE PAST
2. Abbreviated name of association (and abbreviated name of association in foreign language)
 DOCUMENTA
3. Address of association head-office (place, street and street number)
 ZAGREB, Odranska 1
4. Activities undertaken to achieve goals
 Gathering, documenting and researching material on the war events and their prepositions, war crimes and human rights breaches and the establishment of a database search engine; publishing documentation, research and the results of analyses; documenting and promoting examples of resistance, solidarity and

non-violent action; deepening public dialogue and initiating the creation of public policies that encourage a dealing with the past; and other activities stated in article 6 of the Statute.

5. Personal name and role of person authorised for representing the association
VESNA TERŠELIĆ
center manager

ZORAN PUSIĆ
president of the board

6. Area of the association's activity

6a. Decisions on forbidding work by the association and date of the decision

6b. Decision on dissolving the association and date of the decision

7. Notes

Administration fee amounting to 40.00 HRK according to Tno. 1 and 4 of the Administration Tariff Fees pursuant to the Administration Fees Act (Official Gazette no. 8/96 to 117/07) paid and stamped on the application.

location of seal

[signature: illegible]
Senior Administration Officer
for the Associations' Registry
Jasminka Budimski

[emblem: Republic of Croatia]

REPUBLIC OF CROATIA
MINISTRY OF FINANCE
TAX DEPARTMENT

INSTRUCTIONS ON FULFILLING OUT AND MANNER OF USING THE CONFIRMATION OF THE
PERSONAL IDENTIFICATION NUMBER

- The confirmation of the personal identification number (hereinafter: Confirmation) is equivalent to an official public document.
- The confirmation proves a person's personal identification number (OIB card).
- The confirmation is issued free of charge by the Tax Department
- The person whose confirmation has been disposed, lost or has in any other manner misplaced it, may request from the Ministry of Finance - the Tax Department, based on their address or place of residence, the issue of a new Confirmation. The Ministry of Finance - Tax Department will issue a new Confirmation designated as COPY (DUPLIKAT).
- Once registering into a official record, a person, on account of registering requirements, is to give evidence of the Confirmation or some other official public document that contains information relating to the personal identification number.
- A person when undertaking business of other activities will use the personal identification number as shown on the Confirmation for their accounts, statements and other documents.
- Below is the Confirmation form (to be torn at the perforation).

CONFIRMATION OF PERSONAL IDENTIFICATION NUMBER

OIB

09095322581

Name and surname/
Title

DOCUMENTA - CENTER FOR DEALING WITH THE PAST

Date of birth/
date of founding,
registry

ZAGREB

Date of issue:

02/01/2009

Issued by:
Ministry of Finance - Tax Department
STATE SECRETARY
DIRECTOR
Ivica Mladineo, M.Sc

[signature: illegible]
[seal: Tax Department, Central Office,
Zagreb, Ministry of Finance,
Republic of Croatia]